

## Memorandum of Association

(Under H.P. Societies Registration Act, 2006)

1. The Name of the Society: Himachal Pradesh University Alumni Association" (HPUAA)

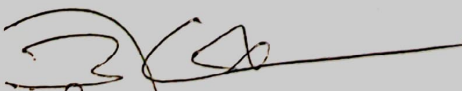
2. The Registered Office: Himachal Pradesh University, Summerhill, Shimla-171 005,

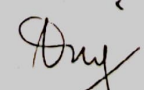
3. Area of operation= Entire State of Himachal Pradesh


4. The aims and objectives of the Society:-

The following shall be the objectives of the society:-

- (i) To provide a forum to establish a link between the alumni, staff and the students of the University for exchange of ideas and views on educational, cultural, social and academic matters.
- (ii) To enable the alumni to participate in activities that would contribute to the general development of the University
- (iii) To keep the alumni abreast of the latest developments in various fields of international and national importance.
- (iv) To arrange and collect funds for the development of the University.
- (v) To provide prizes, medals and scholarships, and render financial aid to the deserving students of the University.
- (vi) To contribute towards the welfare of the alumni.
- (vii) To further such other aims and objects as the General Body may, from time to time, decide.
- (viii) To establish educational, management, technical & other professional institutions, schools, colleges with the object to spread literacy in all its manifestation and to impart real education to the peoples of the world and to achieve intellectual social and cultural harmony and brotherhood in the world.
- (ix) To open, run and manage educational vocational and management /Computer School /Colleges and institutions, such as Arts, fine Arts, technical, scientific, medical, engineering architectural, law, environment, music, astrology and other type of school, colleges and institutions in any part of India or abroad.
- (x) To establish a Board of School education, Universities, Technical Universities, deemed Universities, Autonomous Colleges of various natures.
- (xi) To affiliate schools, colleges, institutions, educational, cultural, social charitable institutions run by other societies, Trusts, individuals or organizations.
- (xii) To publish books, maps, charts, illustrations, journals, magazines and periodical and other publications in different languages for the propagation of above aims and objects.
- (xiii) To support and maintain and if necessary to take over any other educational and technical institutions run by other societies/trusts organizations and individuals.
- (xiv) To institute awards, scholarships, prizes or other recognitions in the field of education.

  
Prof. Bal Krishna  
President HPUAA

  
Dr. D. R. Thakur  
Gen. Sec. HPUAA

  
Prof. H. S. Bangal  
Executive Member HPUAA

## REGULATIONS

### Chapter -I Definitions

- 1 In these regulations, unless the context otherwise requires, -
- a) "The Act" means the H. P. Societies Registration Act, 2006.
  - b) "The Association" means the Himachal Pradesh University Alumni Association (HPUAA).
  - c) "Member" means a person who has been admitted as a member of the Association according to the regulations thereof and continues to be a member of the Association.
  - d) "Governing Council" means the governing council of the Association for the time being constituted/to be constituted as hereinafter provided.
  - e) "Year" means the financial year commencing on 1<sup>st</sup> April and ending with 31<sup>st</sup> March of the next following year.
  - f) "General Body" means all the members of the Association.
  - g) "General Meeting" means meeting of the General Body of the Association.
  - h) "The University" means the Himachal Pradesh University, Shimla-171 005.
  - i) "Chief Patron" The Hon'ble Vice Chancellor of H.P. University-5.

### Chapter II MEMBERSHIP

1 Who may become Member: The membership of the Association shall be open to any person:

- a) who has been awarded any Diploma or/and Degree by the Himachal Pradesh University, Shimla; or
- b) who is a faculty member of the Himachal Pradesh University, Shimla having not less than two years of regular service as such; or
- c) who is nominated by the Governing Council; or
- d) who donates to the Association an amount not less than Rs. One lac, or
- e) who is or has been the regularly appointed Vice-Chancellor of Himachal Pradesh University, Shimla.


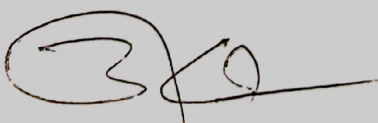
Any such person may apply to become a member of the Association on the prescribed form and on payment of Rs. 2,000/- as life membership fee. However, no membership fee is payable by a person who is nominated to the membership of the Association by the Governing Council under clause c) above.

Provided further that a person who, for the time being, is enrolled as a student in any diploma/degree course of the Himachal Pradesh University, Shimla cannot be a member of the Association so long as he/she is pursuing the said course.

2 Application form and fee: The application form and fee for membership can be remitted online or by post or deposited in the office of the Association.

3 Termination of Membership: The membership of the Association shall be terminated:

- a) on the death of a member,





- b) by voluntarily withdrawing from the Association and communicating his/her intention to do so in writing to the President or Secretary of the Association;
  - c) If a member willfully and repeatedly violates any regulation of the Association or behaves in a manner which may be regarded by the Governing Council as prejudicial to the interests of the Association or if his/her association with the Association is considered by the Governing Council to be undesirable in any way.
  - d) On conviction of a member for any offence involving moral turpitude.
  - e) If a member applies for or is adjudged as an insolvent by a Court of competent jurisdiction.
- Provided that no member shall be removed from the membership of the Association under sub-clause (c) unless he/she has been given reasonable opportunity of being heard by the Governing Council.

#### **4 Rights and Privileges of the Members of the Association:**

Members shall be entitled to:

- a) attend all General Meetings and to speak and vote.
- b) be eligible to enjoy all the amenities/beneficial schemes of the Association.
- c) to inspect the register of members of the Association, the minutes book containing the proceeding of the General Body meetings and the books of account of the Association during office hours. Provided that such members shall serve 15 days notice in writing to the Secretary for such inspection.
- d) to ask the Governing Council to consider any proposal/matter affecting the Association and shall also be entitled to place before the General Body meeting any proposal/matter for its consideration.

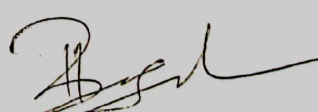
#### **Chapter III Governing Council:**

1 **Composition:** There shall be a Governing Council of the Association consisting of the following:

- a) President,
- b) Vice-President,
- c) Secretary,
- d) Joint Secretary,
- e) The Treasurer.
- f) Elected Executive Members (Five)
- g) Co-opted Executive Members: (Maximum Five)

#### **2. Elections to the Governing Council**

- a) Elections of office bearers and the elected Executive Members of the Governing Council shall be held in the General Body Meeting of the Association on or before the expiry of the term of the existing



governing body. In the event of candidates, for any post, securing equal number of votes, the result will be declared by draw of lots.

Provided that the Secretary and the Treasurer shall be elected only out of those members who are in the employment of Himachal Pradesh University/any Shimla-based Government/Private Sector; or pursuing any Business/Profession/Occupation in Shimla, at the relevant time.

- b) The office bearers and the Executive Members thus elected shall, within ten days from the date of their elections, co-opt to the Governing Council five prominent personalities, from amongst the members of the Association, after obtaining their consent in writing.

### 3. Term:

- a) The office bearers and the Executive Members of the Governing Council shall hold office for a term of two years but will be eligible to stand for re-election/co-option. However, a person cannot hold any office in the Governing Council for more than two consecutive terms.
- b). A vacancy in the Governing Council shall be deemed to have occurred in the event of death, resignation or absence from three consecutive meetings, without prior leave and by reason of termination of membership. Such a vacancy occurring in the Governing Council may be filled by the remaining members of the Governing Council by nomination for the remainder of the term.

### 4. Removal:

Any office bearer of the Association can be removed from office by the General Body by passing a resolution supported by simple majority of the members present and voting.

### 5 Disqualification:

No member of the Association, who is a defaulter in respect of any arrears or dues to the Association shall be entitled to stand for election of any office bearer or executive membership or be co-opted/nominated as executive member or participate in the meeting of Governing Council.

### 6. Powers and Functions of the Governing Council

The affairs of the Association shall be carried on and managed by the Governing Council which shall exercise all the powers and functions of the Association unless otherwise vested in General Body under the regulations.

Without any prejudice to the generality of the aforesaid provision the Governing Council shall exercise the following powers and functions:

- i) To acquire by gift, purchase, exchange lease or otherwise, land, building or other movable or immovable property together with all rights appertaining thereto.
- ii) To construct and maintain building including right to alter or repair or improve them, and to equip them suitably.
- iii) To enter into contract for and on behalf of the Association.

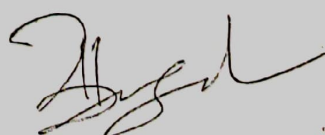




- iv) To receive money, securities, instruments and / or any other movable property for and on behalf of the Association.
- v) To sue, prosecute and defend all legal proceedings for and on behalf of the Association.
- vi) To grant receipts, to sign and execute instruments and documents and to endorse or discount cheques or other negotiable instruments through their accredited agents, as may be necessary or proper for carrying on the management of the property, assets and affairs of the Association.
- vii) To assign from time to time such functions and duties and delegate all or any of their powers to any person, committee or committees.
- viii) To invest the moneys and funds of the Association and to vary the investments as and when it may deem necessary or proper in accordance with the bye laws framed in this behalf.
- ix) To grant fellowship, scholarships or other monetary assistance, on such terms and conditions as it may prescribe, to such persons as it may select for the carrying on of any research investigation or study in a subject in which the Association is interested.
- x) The Governing Council shall have power to make bye-laws for such other purpose as may be found necessary and shall have power to repeal amend and modify the bye-laws.

7. **Powers and Functions of the Office Bearers:** The powers and functions exercisable by the office bearers are as under:-

- a) **President:** The President, in consultation with the other office bearers, shall have the following powers, functions and duties;
  - i) to appoint, from time to time, such employees on such terms and conditions as he may deem fit to carryout the activities undertaken by the Association;
  - ii) to exercise control over the employees of the Association including the power of dismissal;
  - iii) to establish or cause to be established local chapters and other regional bodies at different places in Himachal Pradesh or at other places to promote the activities of the Association;
  - iv) to assign and delegate functions and powers to the regional bodies at different places;
  - v) to appoint from time to time sub committees including, if need be persons other than members of the Governing Council and to assign and/or delegate thereto such powers, duties and functions, as he may deem fit;
  - vi) the President shall exercise general control over all the activities of the Association and shall have power to convene the meetings of the Governing Council and the General Body as provided under these regulations;
  - vii) the President shall preside over the meetings of Governing Council and General Body.



b) **Vice-President:** Vice President assists the President in his functioning and in the absence of the President the Vice-President will exercise the powers, function and duties of the President.

c) **Secretary:** The Secretary shall have the following powers and duties:

1. To receive all communications on behalf of the Association;
2. To maintain record/minutes of all meetings;
3. To issue notices of all meetings and lay down the agenda to be discussed in all meetings.
4. To prepare the Annual Report on the working of the Association for the previous year and present it in the Annual General Meeting after having been discussed and approved by the Governing Council.
5. To spend upto Rs. 5,000 without prior sanction of the Governing Council. Unless otherwise decided by the Governing Council the Secretary shall be competent to file suit(s) or any other proceedings on behalf of the Association and also authorised to sign and verify pleadings or petition or application and sign Vakalatnama(s) etc. which may be required in any legal proceedings or to institute legal proceedings before the Court or any other Judicial, administrative or quasi-judicial authority.
6. To maintain a register of members and other books as required by the Act and the rules and regulations.

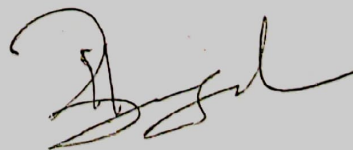
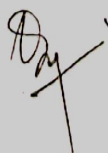
d) **Joint Secretary:** Jt. Secretary assists the Secretary in his functioning and in the absence of the Secretary the Joint Secretary shall have all the powers, functions and duties as are exercisable by the Secretary.

e) **The Treasurer:** The Treasurer shall have the following powers and duties:

- i) to operate the account of the Association jointly with President/Secretary;
- ii) to keep and maintain all accounts of the Association and get the same audited;
- iii) to arrange for the collection of subscription, donations or membership fee etc.
- iv) to prepare statement of Accounts of the Association of the preceding year;
- v) to take all necessary steps to maintain and preserve the property of the Association;
- vi) to attend to any other duties relating to the funds of the Association as may be assigned by the Governing Council;

#### 8. Meetings of the Governing Council.

- a) A meeting of the Governing Council of the Association shall be held at H.P. University Campus at Shimla or any other place in India as may be decided by the Governing Council;
- b) The Governing Council shall meet at least once in every three months for the transaction of the affairs of the Association. Every matter will be decided by the Governing Council by majority votes. In case of tie the President shall have casting vote.





- c) All meetings of the Governing Council shall be presided over by the President or in his absence by the Vice-President. In the absence of both, one of the members of the Governing Council may be voted to act as the Chairman of such meeting;
- d) Notices of meetings of the Governing Council with agenda for such meetings, shall be circulated to the officer bearers and members of the Council at least 7 days before the date of such meeting. In case of emergency the period of notice may be treated as relaxed;
- e) A meeting of the Governing Council shall normally be convened by the President or the Secretary, but in case a request is made by at least 5 Executive Members, including office bearers of the Governing Council, the Secretary shall convene the meeting within a period of 15 days from the date of receipt of the request.
- f) The quorum for the meeting of the Governing Council shall be 8 members out of which at least three shall be the office bearers. If within half an hour of the meeting quorum is not present the meeting shall stand dissolved if it was called on request of the members of the Governing Council, and in other cases the meeting is automatically adjourned for a week. The re assembled meeting will be valid despite want of quorum provided the meeting is attended by at least 3 office bearers.

#### Chapter IV Meetings of the General Body

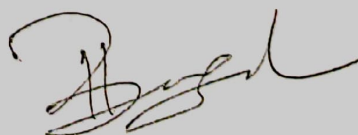
**Types of meetings:** The meetings of the General Body will be of two types:

a) **Annual General Meeting:** A meeting of the General Body as Annual General Meeting shall be held every year by the Governing Council for transacting the following business:

- i) Consideration and adoption of the Annual Report on the working of the Association prepared and submitted by the Governing Council.
- ii) Consideration and approval of the Audited Annual Accounts of the Association submitted by the Governing Council.
- iii) Elections to the next Governing Council as and when these are due.
- iv) Any other item mentioned in the notice of the meeting or on the spot with the permission of the Chair.

b) **Special General Meeting:** A General Body meeting other than Annual General Meeting shall be the Special General meeting. Such a meeting may be convened:

- i) by the President or by a simple majority of the members of the Governing Council as and when deemed necessary,
- ii) by the Governing Council on a requisition signed by at least 25 members or 1/5<sup>th</sup> of the total members of the Association, whichever is lower. The requisition must mention the matter to be discussed in the meeting. The Secretary must convene the Special General Meeting within 30 days of the receipt of the requisition. At least 14 days' notice of the meeting must be sent to every member of the



Association. If the Secretary fails to convene the meeting within 30 days from the date of receipt of the requisition the requisitionists may themselves hold the meeting within the next 30 days.

- 2 **Notice of the Meeting:** Unless otherwise provided elsewhere under the regulations 30 days notice of the General meeting must be given to all the members of the Association.
- 3 **Quorum:** The quorum for the General Meeting shall be 25, if less than 50 members are present, otherwise 100.
- 4 **Procedure of the General Meeting:**
  - a) A General Meeting of the Association shall be held at H.P. University Campus, Shimla or any other place in India as may be decided by the Governing Council.
  - b) Except where a General Meeting is called by the requisitionists all General Meetings shall be called by the President as and when he deems necessary or on a resolution passed by the Governing Council.
  - c) A General Meetings shall be presided over by the President or in his absence by the Vice-President. In the absence of both the members present in the meeting shall elect one of them to preside over the meeting.
  - d) Save as otherwise provided in the Act or the Rules framed thereunder or the Regulations of the Association all decisions in the General Meetings shall be made by resolutions passed by simple majority of the members present and voting.
  - e) Voting in General Meeting shall normally be by voice votes or by show of hands except for elections to the Governing Council which shall be by secret ballot unless the members unanimously resolve otherwise. Provided that voting by way of secret ballot shall be held in other matters also where the same is demanded by at least 50 members present in the General Meeting.
  - f) The proceedings of the General Meetings shall be recorded in the Proceeding Book to be maintained for the purpose by the Secretary.

#### Chapter V Miscellaneous

##### 1. Local Chapters:

- a) The Alumni residing in any particular place may form a local Chapter of the Association with the prior approval of the Governing Council of the Association.
- b) Each chapter may evolve its own organizational structure within the framework of the Constitution of the Association.
- c) Each chapter shall submit an annual report to the Governing Council of the Association.
- d) Funds raised by the local chapter on behalf of Association except life membership fee shall be transferred to the Association.





**2. Funds:**

Money raised from fee, donations, subscription etc. shall constitute the income of the Association. The funds of the Association shall be invested in such banks or in such authorized securities as may be decided by the Governing Council from time to time. Provided that the funds of the Association and shall not be used for any profit motive nor be distributed among the members.

**3. Bankers:**

Bankers shall be appointed or changed by resolution of the Governing Council and cheques on behalf of the Association shall jointly be signed by the President/Secretary and the Treasurer.

**4 Auditor:**

The Governing Council shall appoint an auditor of the Association, who shall be a Chartered Accountant, who shall check and audit the accounts of the Association and prepare the annual audit reports.

**5. Liabilities:**

No member of the Association shall be personally liable for any debt or other liabilities/ obligations incurred in the name of and on behalf of the Association.

**6. Newsletter and Programmes:**

The Association shall publish a periodical newsletter and organise programmes, conferences and seminars to attain the aims and objectives of the Association. The President, on approval of the Governing Council, shall appoint any member of the Association as the Editor of the Newsletter who shall be responsible for the timely publication of the newsletter.

**7. Amendments:**

- a) Proposals for amendment of the Memorandum and Regulations, signed by at least twenty five members, should reach the Secretary in writing at least three months prior to the General Meeting.
- b) The Secretary shall circulate these suggestions to all the members at least one month before the General Meeting, where the amendments are to be discussed.
- c) No amendment of the Memorandum or Regulations shall be made except by the vote of at least 150 of the Members.

**8. Seal:**

There shall be a common seal of society (the Association) which shall be kept under the custody and control of the President and/or the Secretary. The seal of the society shall not be affixed to any instrument except pursuant to a resolution of the Governing Council and in the presence of two members of the Council who shall sign every instrument to which the seal is affixed in their presence and every such instrument shall be countersigned by the Secretary or President.



# 9. Dissolution:

In the event of dissolution/winding up of the Association which shall be done by a resolution in the General Meeting of the Association the entire funds of the Association, including the corpus fund, reserve funds, if any shall be transferred to the Himachal Pradesh University Teachers Welfare Fund and Students Amalgamated Fund, in equal proportion.

10. For any other item not specified in the Rules and regulations of the association, the decision of the Governing Council shall prevail.

11. Till the new Governing Council is constituted in accordance with the provisions in Chapter III of the Association's Regulations the following shall be the office bearers and members of the Governing Council of the Association.

Sr No	Name	Father's name	Address for Correspondence	Designation
1.	Prof. Bal Krishan	Sh. <i>Ram Balcar</i>	Department of Commerce, Himachal Pradesh University Shimla Teaching	President
2.	Prof. O.P. Chauhan	Sh. <i>P. R. Chauhan</i>	Department of Laws, Himachal Pradesh University Shimla	Vice-President
3.	Dr. Desh Raj Thakur	Sh Roshan Lal	Department of Biosciences, Himachal Pradesh University, Shimla	General Secretary
4.	Prof. Meenakshi Paul	Sh R.R. Paul	Department of English, Centre of Evening Studies, H. P. University Shimla	Jt. Secretary
5.	Prof. Chaman Chandan	Sh. Ram Asara Chandan	Himachal Pradesh University, Business School, HPU Shimla	Treasurer
6.	Prof. P.K. Ahluwalia	Sh. B. L. Ahluwalia	Department of Physics, Himachal Pradesh University Shimla	Member
7.	Prof. H.S. Banyal	Lt. Sh. H.C. Banyal	Department of Biosciences, Himachal Pradesh University Shimla	Member

Dated 17/7/12

Registered this 23<sup>rd</sup> day of July, 2012 under H.P. Societies Registration Act, 2012 Vide Regn. No. 591/2012.

Registrar of Societies,  
Himachal Pradesh  
Shimla-171001



To

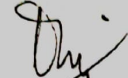
The Registrar of Societies, H.P.


Witness: Dr. NARENDRA ANASTHI, CoE

Signature: Narendra

Full Address: CONTROLLER OF EXAMINATIONS,  
HIMACHAL PRADESH UNIVERSITY,  
SHIMLA.

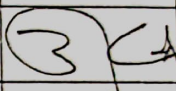
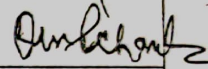
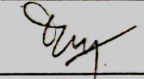
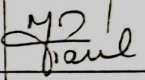
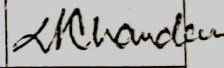
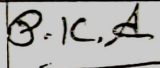

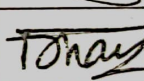
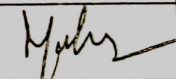
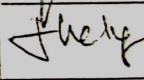
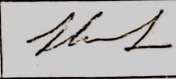
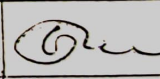
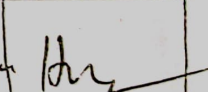
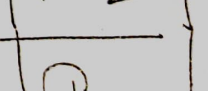
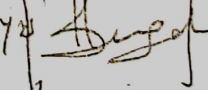
  
President

  
C. Secretary

  
Treasure/ Executive Member

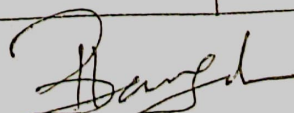
# RESOLUTION

We the following office bears and members of the Himachal Pradesh University Alumni Association whose Names, Addresses and Designations are appended below convene a meeting on 10<sup>th</sup> July 2012 to register this association under the Himachal Pradesh Society Act-2006.

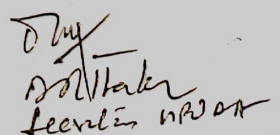
Sr. No.	Name & Address	Designation	Age	Signature
1.	BAL KRISHAN, Set No-6, Kailash Nivas, Fingert Estate, Shimla	President	59	
2.	O.P. Chaudhary, Sushma Sadan, North Oak, Sanjauli, Shimla-171006	Vice-President	59	
3.	Deep Raj, Lekur Master Residence, N.H. 17, HPD, Shimla-5	Secretary	43	
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8.	Rajinder Sharma, Set No-3, Teachers Colony, S. Hill	Member	60	
9.	Mahavir Singh, 80 St. Lt. Ram Ash Chaudhary Chaudhary House, Dargah Road, Karampur, Shimla-5	Member	47	
10.	Shekhar Sharma, Set No 16, Jyoti View Teachers Colony H.P. University Shimla-5	Member	56	
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12.	Saraswati Bhalla 52 A, Teachers Colony H.P.U.	Member	52y2	
13.	H.R. Jhingra, Jhingra Nivas, Park Market Enclave, Karampur	Member	57y	
14.	H.S. Bangal, Hari Sham Villeshagar, Shimla	Member	59y	
15.	Sudesh Gang, Rajal-kuteer, Om Nivas, Opp. Hotel Him Lal, Circular Road, Shimla	Member	61	



BAL KRISHAN D. 11-11-1952



Prof. H.S. Bangal  
Member Executive UPDAA

  
Secretary UPDAA